

Application for Placing a Geocache

On Essex Wildlife Trust Reserves

Geocaches must have an educational theme which can be environmental, historical, geological or ecological



Name: _____ Caching Name: _____
Address 1: _____ Address 2: _____
Address 3: _____ Postcode: _____
Email: _____ Telephone: _____

Cache Location Details

Reserve Name	OS Grid Reference	GPS Location	Cache GC

'Walk in' description of cache location. Use identifiable features from the OS 1:50,000 maps

Enter your cache coordinates (OS or Lat/Long) into this link to [Streetmap](#) and copy and paste the URL of the map page into the field below.

You must also provide the cache long and short descriptions in the space on the second page of this form. This is important as guideline 6 of the EWT guidelines requires that all caches have an educational theme.

Date of Application _____ *There will be no charge for permission granted for this cache placement*

As the registered cacher I agree to abide by the guidelines of The Geocaching Association of Great Britain (<http://www.gagb.org.uk>) and those set out by Essex Wildlife Trust on page 3 of this form. By submitting this form I confirm I have read these guidelines.

Signed _____ Date: _____

Your name and the date typed above, once received by email, will be taken in lieu of your signature.

Step 2: Applying

Send this form by email to: neilb@essexwt.org.uk - Senior Reserves Manager, Abbots Hall Farm, Great Wigborough, Colchester CO7 6LZ

Once the application form has been received it will be passed onto the relevant Reserves Manager who will decide whether to approve/reject the application or contact you to discuss a more suitable location.

You must not place the geocache until permission has been granted by the Reserves Manager.

For official use only

Permission Granted Permission Refused. Negotiate a new location

Step 3: Permission granted

When permission has been granted by the Reserves Manager, your application form will be sent to back to you and copied to '[Red Duster](#)', the geocaching reviewer to be logged and returned to you completed.

You may now place your geocache.

Cache description. Please copy and paste the short and long cache description text into the box below. Use the normal cache page view NOT the edit cache page view.

For examples of educational themes please view our caches [GC2XK7Y](#) and [GC2XT1N](#)

Guidelines for setting up Geocaches on Essex Wildlife Trust Reserves

Essex Wildlife Trust Guidelines

1. No geocaches to be placed on our land, without prior written agreement.
2. The Cacher must apply using the Essex Wildlife Trust's Geocaching application form.
3. All geocaches placed on our reserve must have an educational theme, this could be environmental, historical, geological or ecological
4. All geocachers must abide by the guidelines produced by The Geocaching Association of Great Britain.
5. The geocaches must not compromise the conservation objectives on our land. This could mean at certain time periods the cache should be removed e.g. bird nesting period.
6. Caches may be asked to be temporarily closed to allow for reserve management. The Reserve Manager would advise on length of closure or a suitable alternative location.
7. Geocachers must follow the 'Geocachers Code of Conduct' as produced by The Geocaching Association of Great Britain
8. Essex Wildlife Trust will keep a register of approved caches and at any time, can review the placed caches on our land and reserves the right to withdraw consent for caches

The Geocaching Association of Great Britain Guidelines

1. Ensure the cache container is clearly marked, stating that the content is harmless and giving the placers email address or other contact method (e.g. GAGB contact phone number
2. Only items that would be deemed safe and acceptable for an unaccompanied child to find should be placed in a cache.
3. Caches are possible on Sites of Special Scientific Interest (SSSI) or Scheduled Ancient Monument (SAM) locations if they have permission from the landowner. In addition, the Designating Authorities for the Individual Governments/ Assemblies may be required to be consulted, and may require a formal application. No cache should be placed in such a way as to risk damage or disturbance to any SSSI or SAM.
4. When placing a cache, the onus is on the placer to seek the permission of the landowner.
5. Caches should be placed in a way that they will not be accidentally found by non-geocachers.
6. No items of food or drink of any kind should be placed in the cache.
7. Caches should not be buried. Holes should not be dug in order to place a cache.
8. Caches should not be hidden in animal holes or runs.
9. Cache containers should not be placed inside a polythene bag.
10. Fences should never be crossed (other than through a gate or by a stile) when placing or seeking a cache.
11. No caches should be of a commercial nature, either in location or content.
12. Maintenance of the cache is the responsibility of the placer.
13. When leaving the cache site, after hiding or placing a cache, there should be no visual sign of disturbance.
14. No cache should be placed in or on a dry stone wall.
15. Please do not bring geocaching into disrepute, never drive your car anywhere other than on the highways and byways, and always park legally.